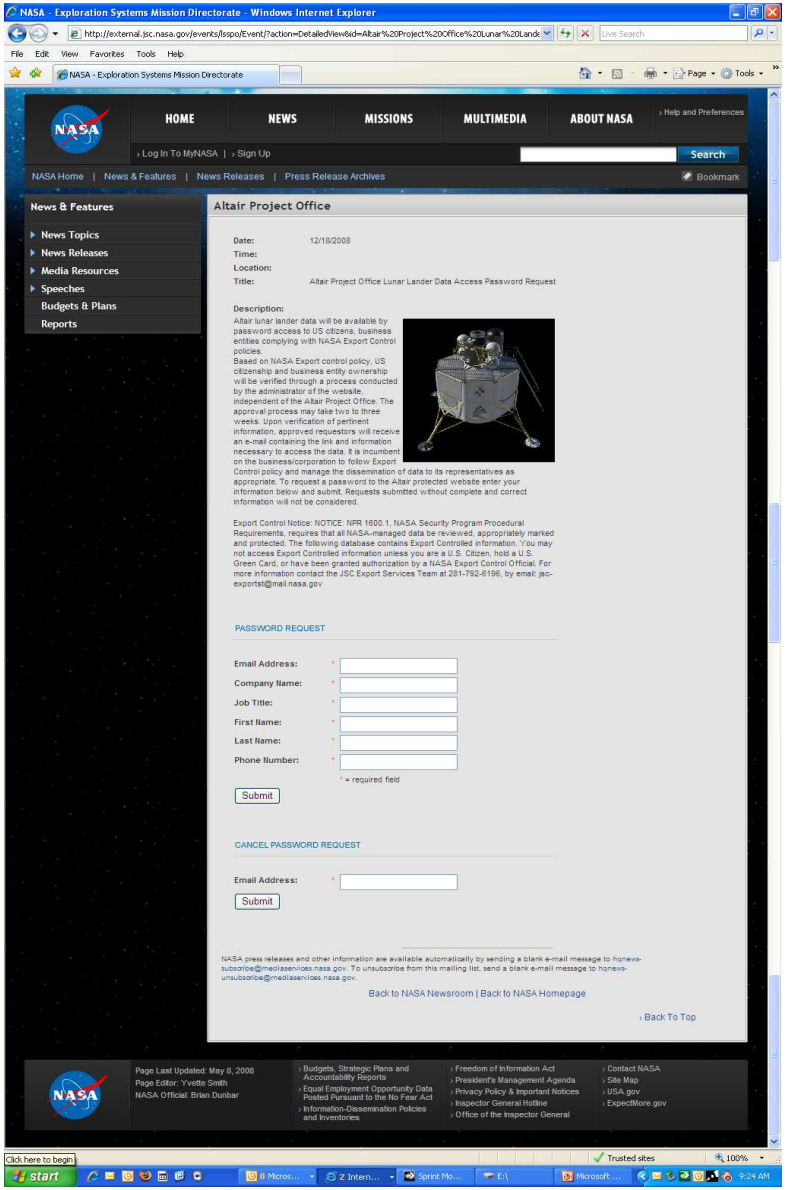
Access to Altair Lunar Lander Public Data (Export Controlled) Windchill site

Altair Lunar Lander Data Access Overview

- **NASA's Altair Project Office is making its technical data available to parties that meet Export Control restrictions.**
- **A Windchill-based file server has been created to organize NASA's lunar lander design archives.**
- **In order to gain access to the Altair data, you must register for data access.**
  - **If you have previously registered for and have access to the Altair Lunar Lander Public Data (Export Controlled) windchill site you do not need to register again.**
    - Use the URL contained on the last page of these instructions for access
- **Note that this data may be subject to export control restrictions**
  - While it is not NASA's intent to limit distribution of this data within a company or corporation, it is the responsibility of the business entity to comply with any and all export control and ITAR restrictions.
  - Companies may distribute further as long as they comply with federal Export Control requirements.

Altair Lunar Lander Data Access

- **Accessing the Altair Lunar Lander data package requires two steps:**
  - Having/obtaining an ICE account
  - Accepting an invitation to a Windchill "project"
- **Registration for access to the data can be found at the following link** http://procurement.jsc.nasa.gov/altair/
- **The Altair Lunar Lander Data Access Password Request site is shown to the right**



Altair Lunar Lander Data Access

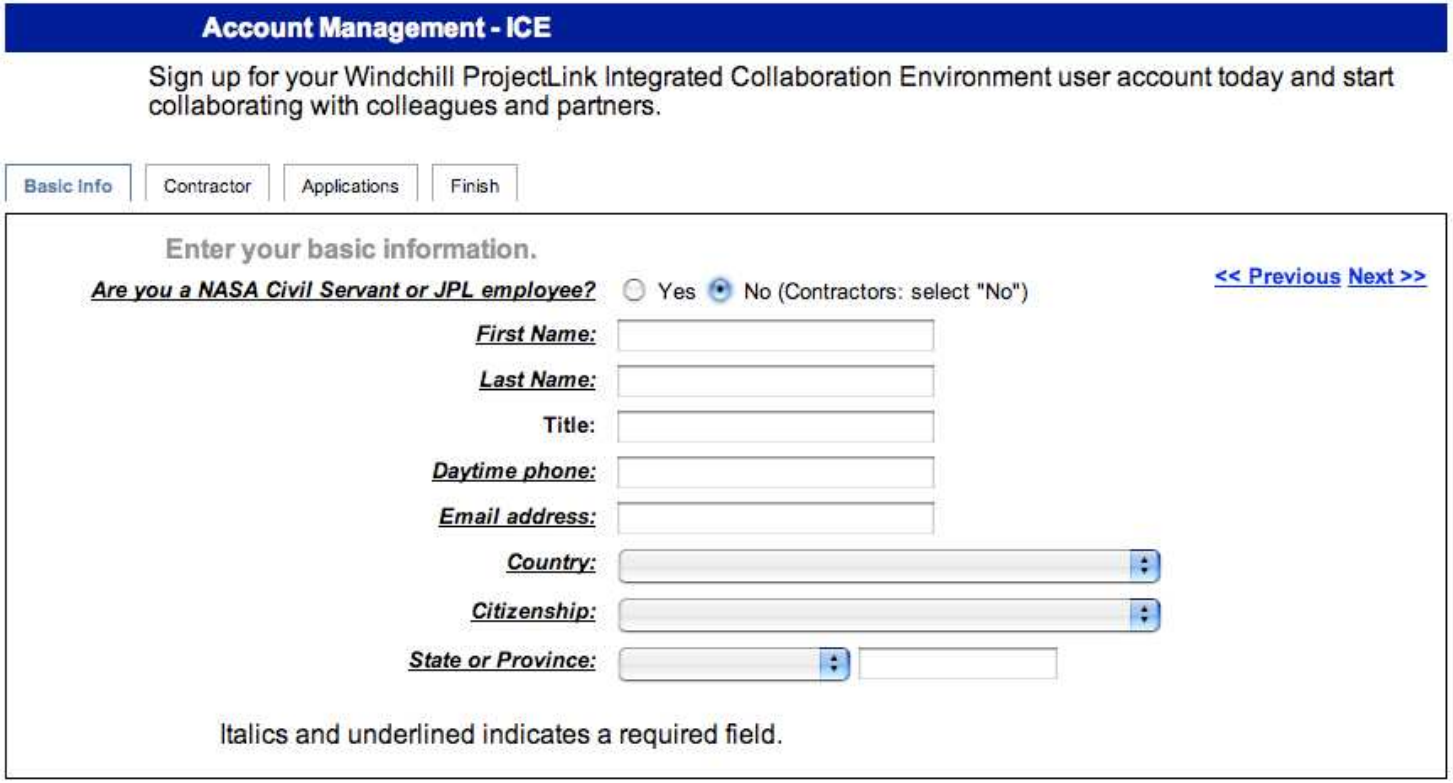
- **After you request access to data through the Altair Lunar Lander Data Access Password Request site you will receive an e-mail that contains:**

1. A link to register for an ICE account *if you do not already have one*.
2. An invitation to the Altair Lunar Lander Public Data (Export Controlled) project.

Altair Lunar Lander Data Access-

Registering for an ICE Account (1)

- The next 4 slides illustrate the ICE account registration process.
- On the Basic Info tab illustrated below fill out all fields completely and accurately. The system will not accept an empty field and your request will be rejected
- Select No to Civil Servant/JPL employee question
- Complete ALL information
- Click Next>>



Altair Lunar Lander Data Access-

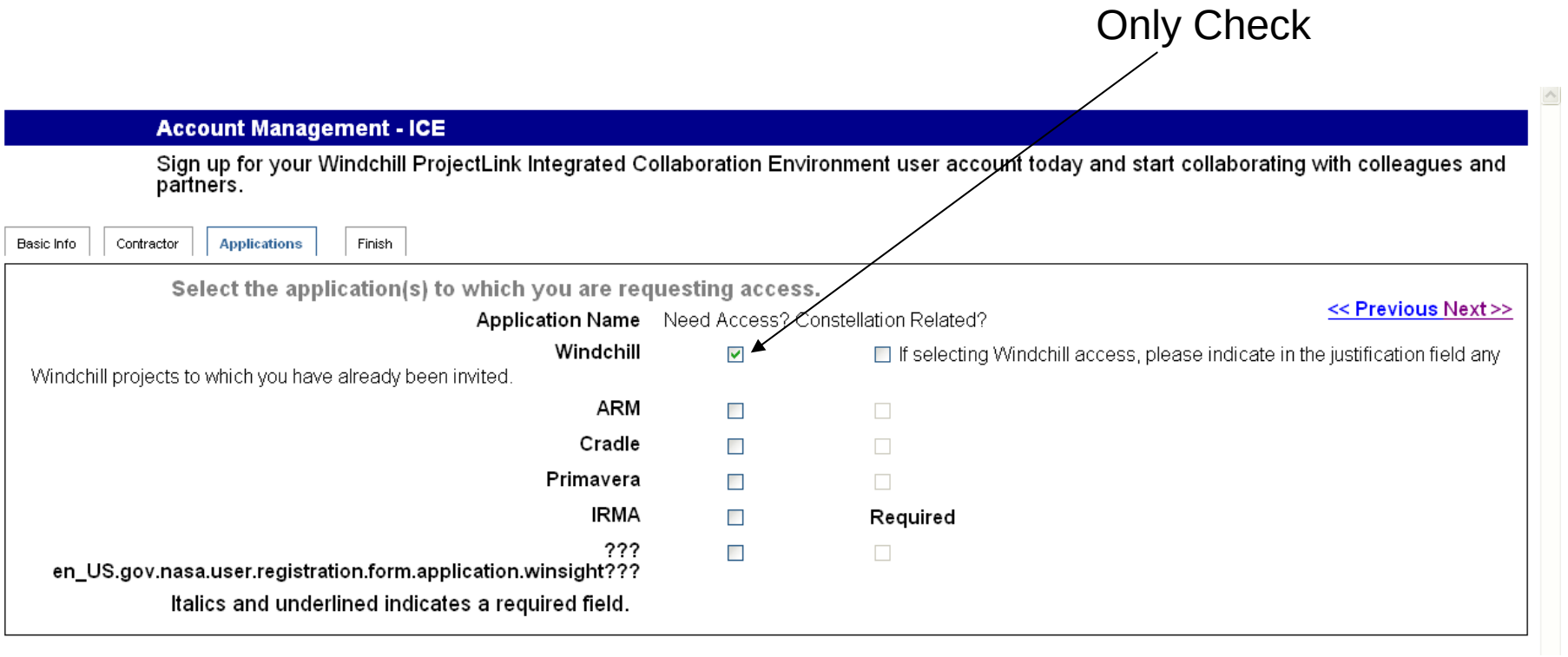
Registering for an ICE Account (2)

- **Windchill is a contract/project-based system, so even though no contract is involved, use the following supplied information and fill out all fields in the "contractor" tab:**
  - *Contract/MOU Number*: NNJ09BT112R
  - *Contract Expiration Date*: 1/31/2013
  - *COTR/Sponsor Name*: Kevin Watts
  - *COTR/Sponsor Phone*: 123-456-7890
  - *COTR/Sponsor Email*: kevin.d.watts@nasa.gov

- **Fill in contact information for your supervisor (or your contact information, if you are the highest level manager).**
- **The system will not accept an empty field and the request will be rejected.**
- **Click Next>>**

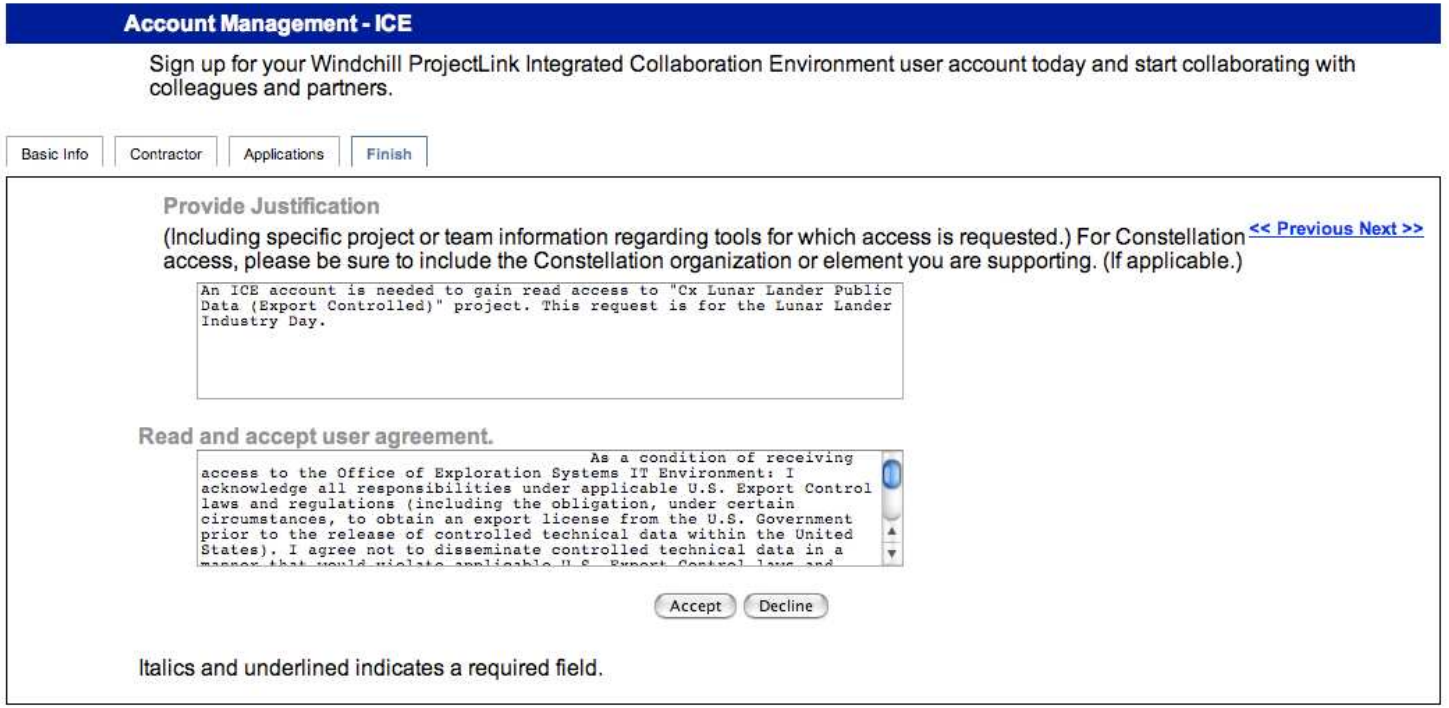
Altair Lunar Lander Data Access –
Registering for an ICE Account (3)

- **On the Applications tab illustrated below check only the "Need Access" box next to Windchill.**
- **Click Next>>**



Altair Lunar Lander Data Access –
Registering for an ICE Account (4)

- **On the Finish tab illustrated below fill in the Justification field with the text provided below:**
  - "An ICE account is needed to gain read access to Altair Lunar Lander Public Data (Export Controlled) project. This request is in support of the Lunar Lander Project Office."
- **Read the User Agreement and click the Accept button**
- **Click Next>>**

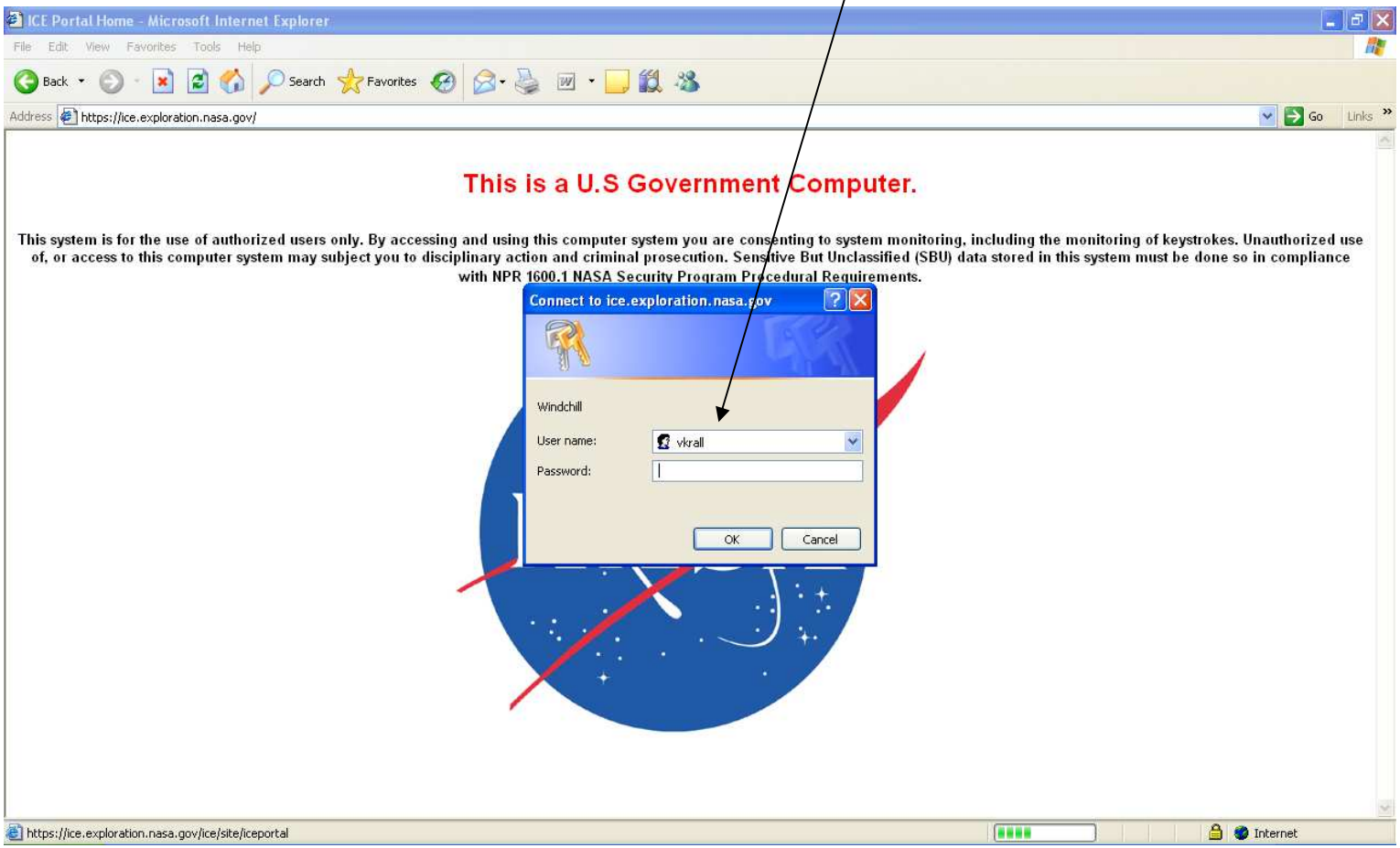


Joining Windchill

- **Registration for your ICE account is now complete, and you will receive 2 e-mails confirming creation of your ICE account, and giving you your user i.d. and password for Windchill.**
  - Processing may take 2-3 weeks
  - If you are having problems with this step of the process, contact Rozlyn Castleberry (832) 431-6981, rozlyn.m.castleberry@nasa.gov
- **After your account has been created you will be able to access the <u>Altair Lunar Lander Public Data (Export Controlled)</u> project.**
  - Data will not be posted to this site until after the Altair Project Pre-proposal Conference.

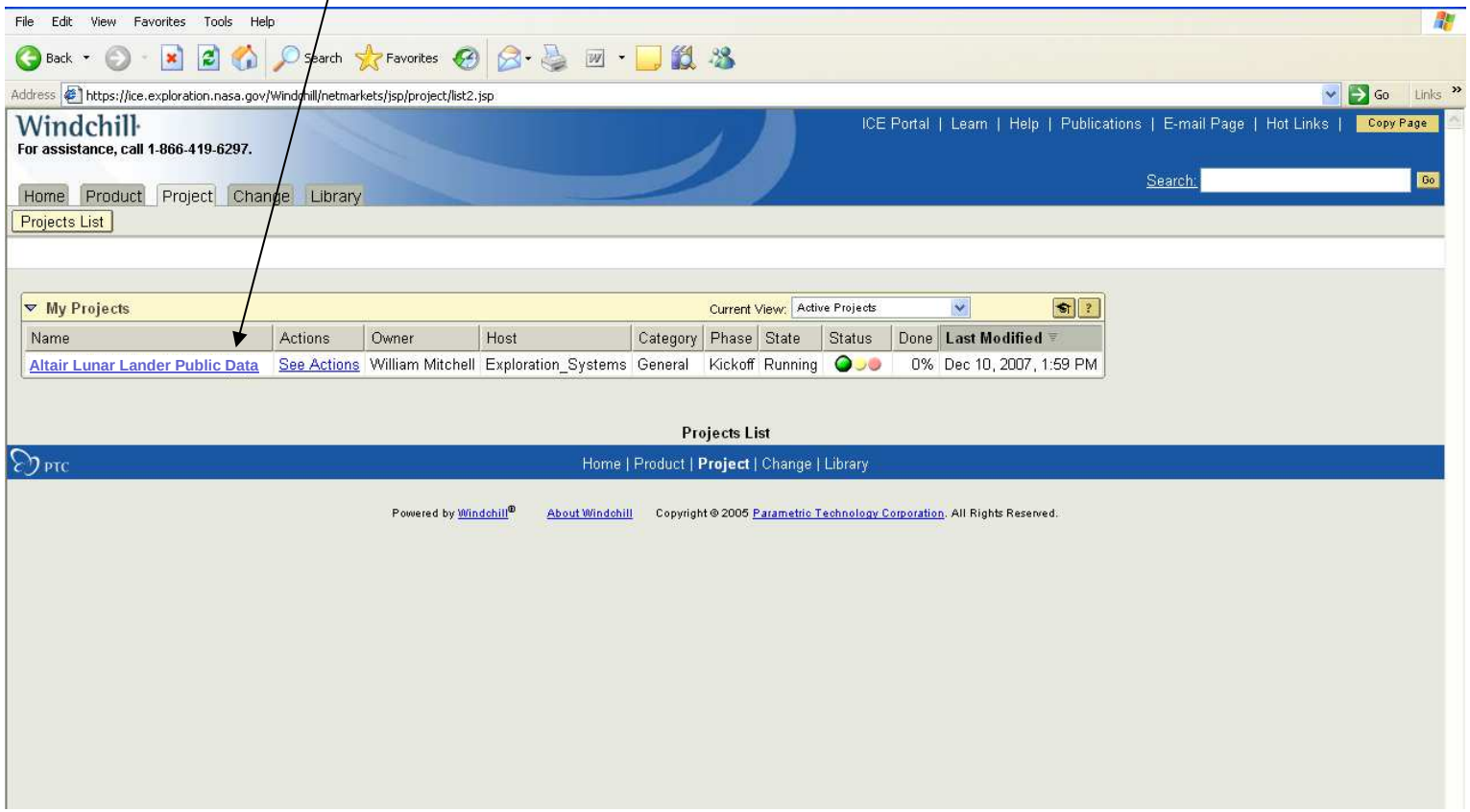
Navigating Windchill (1) - Login

From the link on the e-mail, you will be directed to the Windchill login screen
Enter User Name and Password from e-mail



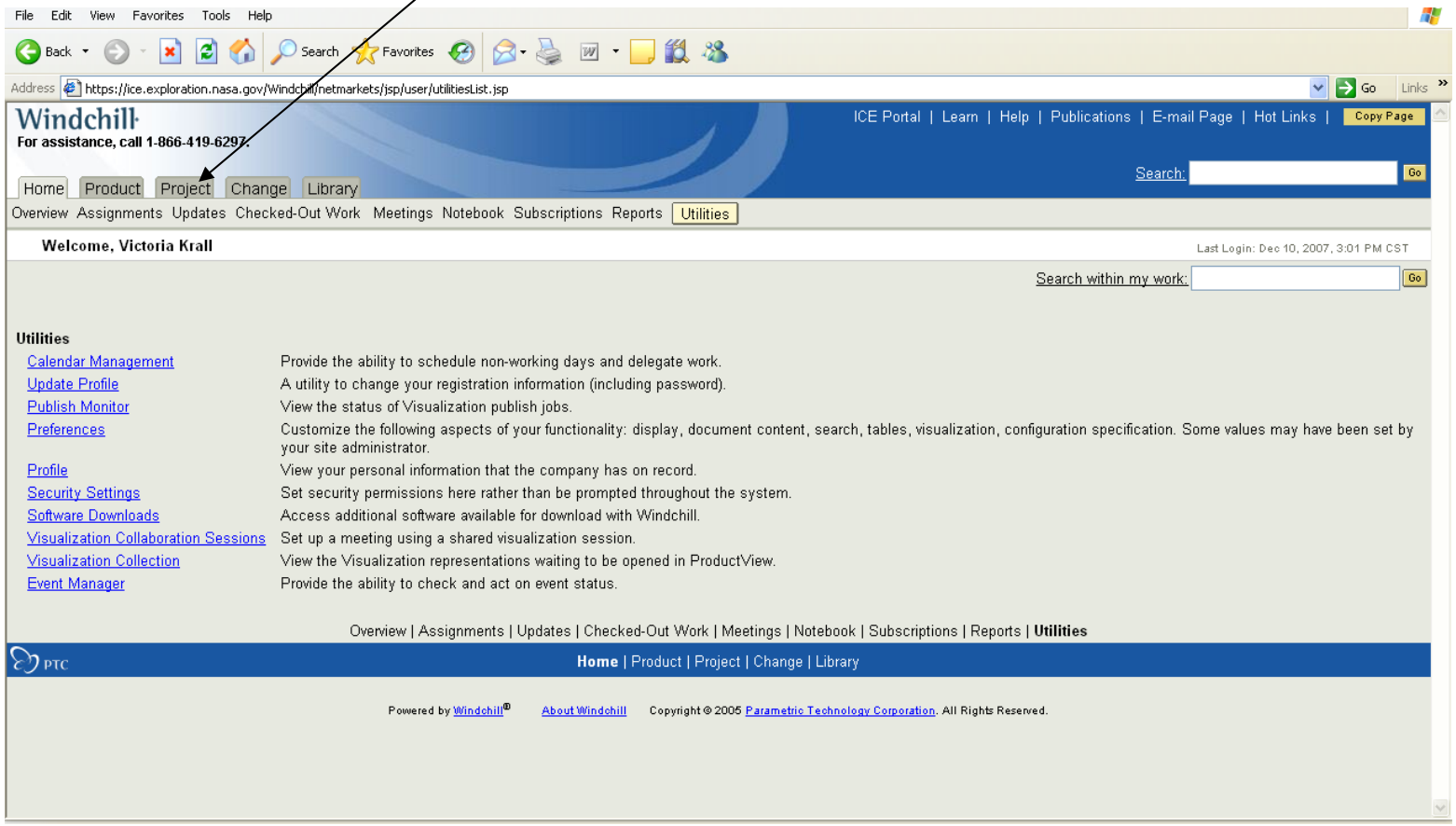
Navigating Windchill (3) – Select Project

Select the only Windchill Project in the list:
Altair Lunar Lander Public Data (Export Controlled)

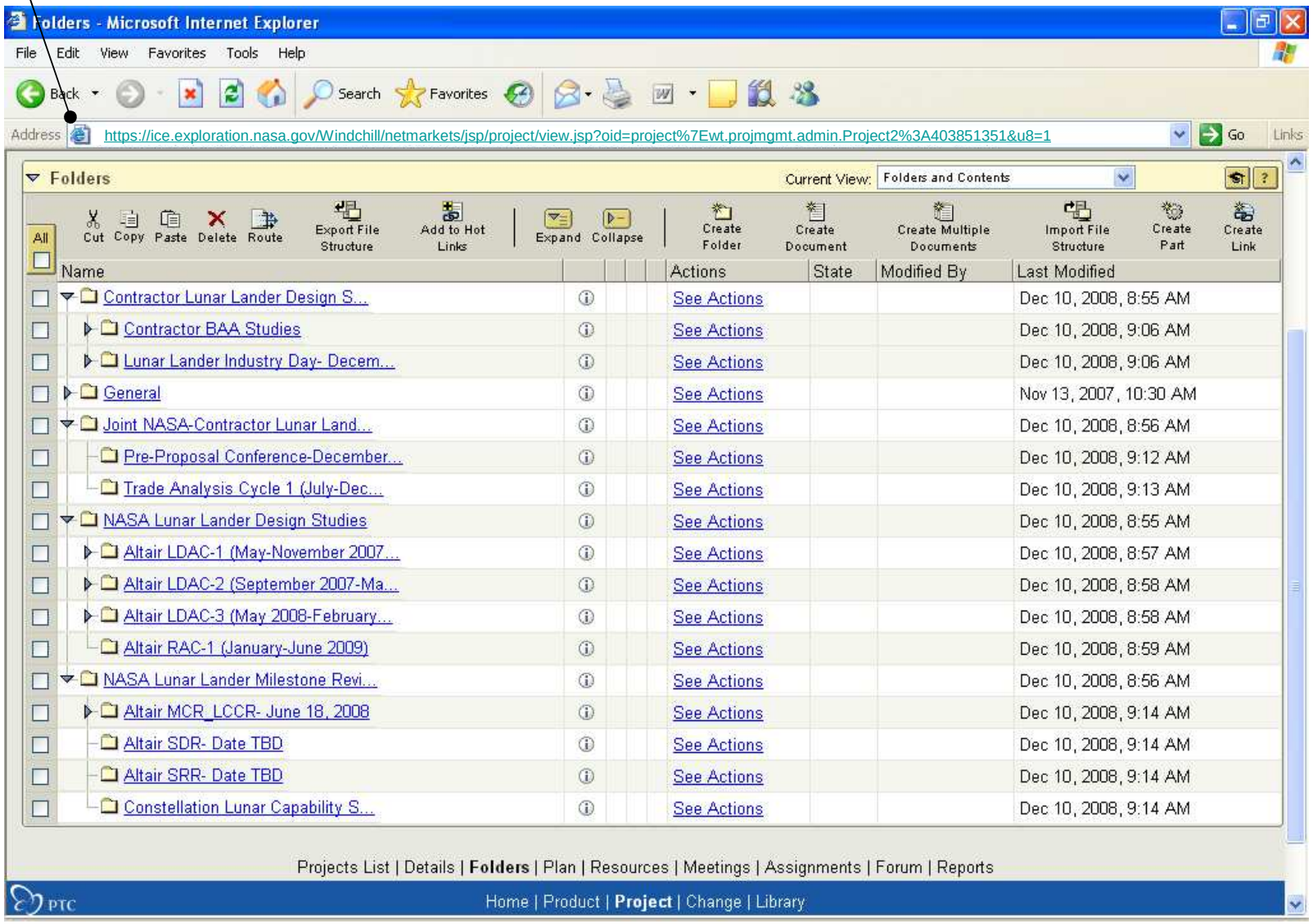


Navigating Windchill (2) – Opening ICE Screen

Click Project Tab



Navigating Windchill (4) - Folders

Bookmark this link for direct access to Altair Lunar Lander data in the future:

https://ice.exploration.nasa.gov/Windchill/netmarkets/jsp/project/view.jsp?oid=project%7Ewt.projmgmt.admin.Project2%3A403851351&u8=1